

**REQUEST TO UNITED STATES TRUSTEE TO RESCHEDULE §341 MEETING**

**INSTRUCTIONS:**

**ON-LINE:** Fill out the form, save the form to a file, attach the form's file to an email, **TYPE IN "Continuance Request" ON THE SUBJECT LINE**, and send it to [USTPRegion04.NO.ecf@usdoj.gov](mailto:USTPRegion04.NO.ecf@usdoj.gov).

**OFF-LINE:** Fill out form, SIGN IT, and (1) fax it to (757) 441-3266 or (2) mail it to Office of United States Trustee, Room 625, 200 Granby St., Norfolk VA 23510.

*Requests should be received prior to the day of the meeting.  
Your email must have "Continuance Request" in the Subject Line.*

**FILL OUT INFORMATION REQUIRED BELOW:**

Email To: <a href="mailto:USTPRegion04.PO.ecf@usdoj.gov">USTPRegion04.PO.ecf@usdoj.gov</a> (or fax or mail to the number and address listed in the instructions above).		
From:	Sender's Telephone Number:	
Case Name:		
Case Number:	Original §341 Date and Time:	Trustee:
<b>PLEASE RESCHEDULE THE §341 MEETING FOR THE FOLLOWING REASON:</b>		
Approval of this request is subject to the conditions listed below (read conditions and check box if you agree, and email form to address listed above).		

***(IF YOU DO NOT EMAIL YOUR REQUEST, PLEASE COMPLETE THE FOLLOWING):***

Signature of Debtor Attorney or Pro Se Debtor: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

**Office of the U.S. Trustee Response: (To be completed by U.S. Trustee Personnel)**

**REQUEST APPROVED** New §341 date: \_\_\_\_\_ Time: \_\_\_\_\_

**REQUEST DENIED – Reason:** \_\_\_\_\_ "Office of the U.S. Trustee

By:

**CONDITIONS FOR APPROVAL OF REQUEST FOR CONTINUANCE**

*By signing or emailing the attached form you agree to the following:*

**AS A CONDITION TO THE U.S. TRUSTEE'S APPROVAL OF THIS REQUEST:**

- (1) Debtor(s) counsel/Pro Se Debtor(s) hereby certifies that the above is true and correct.*
- (2) Debtor(s) counsel/Pro Se Debtor(s) agrees to give at least 7 days notice by first class mail, postage prepaid to all parties on the matrix of the new meeting date and time, to certify to the Court (with a copy to the trustee and U.S. Trustee) that said notice has been given, and to file such Notice with the Court (Sample notice available at court website [www.vaeb.uscourts.gov](http://www.vaeb.uscourts.gov) under the "Bankruptcy Forms" tab).*

**I agree to the above terms.**

**I do not agree to the above terms (*Request will not be approved*).**